



16 FEB -4 P1:01

STATE PROCUREMENT OFFICE  
NOTICE & REQUEST FOR SOLE SOURCE  
ADMINISTRATION  
STATE OF HAWAII

TO: Chief Procurement Officer  
FROM: Department of Labor and Industrial Relations  
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.  
Motorola Solutions, Inc. will provide a one-way interface data file export from the OffenderTrak system to a Department of Public Safety defined network folder share for use by the Hawaii Unemployment Insurance Agency. The interface will provide offender information on a predetermined schedule. The interface includes Motorola services necessary to deploy the interface with the OffenderTrak system. Please refer to Proposal 15-PS-62238, "Hawaii Unemployment Offender Data Export Interface," dated August 14, 2015.

2. Vendor/Contractor/Service Provider Name:  
Motorola Solutions, Inc.

3. Amount of Request:  
\$39,388.00 (refer to 4.3 and  
4.4 Option 2)

4. Term of contract (shall not exceed 12 months), if applicable:

From: 1/1/2016 To: 12/31/2016

5. Prior SPO-001, Sole Source (SS) No.:  
not applicable

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.

Motorola Solutions, Inc. is the vendor used by the Department of Public Safety to develop and maintain the OffenderTrak system. Motorola services are necessary to create, interface, and obtain data from the OffenderTrak system.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department

In order to prevent improper benefit payments to individuals who are incarcerated, the Unemployment Insurance Division is seeking to match Department of Public Safety's incarceration records against the UI filing population. This information can only be obtained through the Department of Public Safety's OffenderTrak system.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

The Unemployment Insurance Division has verified with the Department of Public Safety that Motorola Solutions, Inc. is the sole source for obtaining data from the OffenderTrak system.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

Not applicable

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

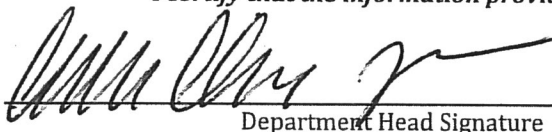
\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Anne Perreira-Eustaquio*	DLIR / UI Division	586-9071	Anne.E.Perreira-Eustaquio@hawaii.gov
Michelle Hamilton	DLIR / UI Division	586-9075	Michelle.A.Hamilton@hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.**

**I certify that the information provided is to the best of my knowledge, true and correct.**



Department Head Signature

JAN 25 2016

Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 2/5/2016

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

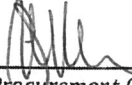
state.procurement.office@hawaii.gov

**Chief Procurement Officer (CPO) Comments:**

Approval is granted for the period 4/1/2016 to 12/31/2016 and is based on the department's representation that Motorola Solutions, Inc. is a sole source vendor to provide a one-way interface data file export from the OffenderTrak system for use by the Hawaii Unemployment Insurance Agency. This approval is for the solicitation process only. Pursuant to HRS section 103D-310(c) and HAR section 3-122-112, the procuring officer shall verify compliance (i.e. vendor is required to provide proof of compliance and may use the Hawaii Compliance Express) for all contracts awarded, and award is required to be posted on the Awards Reporting System. Copies of the HCE certificates and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Stanton Mato at 586-0566, or email [stanton.d.mato@hawaii.gov](mailto:stanton.d.mato@hawaii.gov).

☒ Approved      ☐ Disapproved      ☐ No Action Required

  
\_\_\_\_\_  
Chief Procurement Officer Signature      Date

2/24/16